

# DEER RUN CLUBHOUSE RENTAL AGREEMENT

*Address of Clubhouse: 850 Antler Pointe, Centerville, Ohio 45459*

**RENTER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**RENTAL DATE:** \_\_\_\_\_

**RENTAL HOURS:** \_\_\_\_\_

A fee of \$175.00, which includes a security deposit of \$100.00 and a non-returnable usage fee of \$75.00, must accompany this application. Checks should be made payable to: Deer Run. The deposit is subject to the conditions set forth in the accompanying page of Clubhouse Rules. (Please make 2 separate checks).

## **RULES**

- A. Smoking is not permitted on the clubhouse property.
- B- The resident renter **must** be present for the entire rental period.
- C- A maximum of 98 people may be in the clubhouse at one time
- D- Pets are not allowed in the clubhouse or swimming area.
- E- All furniture and supplies belonging to the clubhouse must be put back into its original location.
- F- Grills are not permitted on the clubhouse property.
- G- The swimming pool and tennis areas are not included in the clubhouse rental
- H- Helium balloons are not permitted.
- I- Tacks, screws, nails, or tape are not to be used on the walls, railings, or doors.
- J- Local telephone calls only are to be made on the house phone.
- K- Furniture should not block fire exists.
- L- All personal items must be removed from the refrigerator and freezer
- M. The door leading from the pool to the restrooms is to be opened using the pool gate key.
- N. Do not roll chair and table carts into the hallway because it is a fire exit.
- O. There is a \$150.00 charge for lost or broken remote control for fireplace.

## **ITEMS YOU NEED TO PROVIDE**

- A- Pots, pans and other cooking utensils.
- B- Dishes, cups, napkins and eating utensils.
- C- Ice, bottle/can opener, hot pads, dishwasher soap, dishtowels, soap sponges, etc.
- D- Cleaner for countertops

## Cleaning Checklist

All the rooms and the loft need to be cleaned –great-room, kitchen, hallway, stairs, restrooms, foyer, and clothes closet.

A- Vacuum all carpets.

B- All countertops and tabletops should be cleaned.

C- Toilets and urinals need to be flushed. Sinks and mirrors are to be cleaned. Shower is to be cleaned if it has been used.

D- Replace trash liners where needed and remove trash from the premises.

E- Gas and blower are to be turned off if fireplace has been used.

F- Stereo receiver and compact disk player are to be turned off.

G- Place icemaker arm, in refrigerator, in the "up" position.

H- Windows and doors are to be shut and locked. Door in hallway to restrooms is to be locked in the summer. All lights and fans are to be turned off.

I- All non-carpeted floors need to be broom cleaned.

J- Thermostat should be set at 65 degrees in the winter 80 degrees in the summer time.

K- Oven is to be cleaned if it has been used.

L- The two exterior doors from the Main Party Room to the Pool area are to be checked and locked before leaving.

(To lock these doors lift up the door handle and turn the dead bolt knob to the locked position.)

I understand the above rules and agree. I will be in attendance throughout the rental period

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# DEER RUN CLUBHOUSE



**Return furniture to original locations upon completion of your event.**